



POL4.6 Bring Your Own Device (BYOD)

RATIONALE	Trinity Lutheran College values the rich learning experiences that tightly integrated interactions with technology brings. By facilitating Bring Your Own Device (BYOD), Trinity Lutheran College empowers its students and gives them direct involvement in the way they use technology in their learning.
SCOPE	This policy applies to all students and families of Trinity Lutheran College.
RESPONSIBILITY	The Principal has overall responsibility for this policy, which is administered with assistance of all teaching and IT staff.
OBJECTIVES	<ol style="list-style-type: none">1. To facilitate and promote a BYOD Program for students in Years 5 to 10.2. To provide a safe environment for students to further Objective 1.3. To ensure a minimum standard of device compatibility.4. To enable students to use technology to further their learning, both independently and in structured lessons.5. To provide a basis on which Trinity Lutheran College teachers can continue to tailor lesson delivery so that students can use their devices in class toward specific learning outcomes.
POLICY	<ol style="list-style-type: none">1. Students and Parents/Guardians/Carers<ol style="list-style-type: none">1.1. All students in Years 5 to 10 are required to bring a charged computing device to school each day.1.2. Families of students entering the school during the year will receive specific information to support the transition into the College.1.3. This device is a personal device which meets the Device Specifications provided.1.4. The personal device should be brought to school each school day and be solely for the student to use throughout the school day.1.5. A device which does not meet the specification will not be permitted access to the College services.1.6. Students requiring the use of an alternate device for medical or therapeutic reasons must apply for and receive an exemption before bringing such a device to school. The application should state the reason for the request for exemption.1.7. Prior to bringing a personal device for the first time, students and their parents/guardians must read and accept the BYOD Code of Conduct which sets out the responsibilities and expectations for use of the personal device at Trinity Lutheran College.1.8. Students must use their device in accordance with the College's policies.1.9. Students must follow teachers' directions as to appropriate use of their devices in class.1.10. Each student is absolutely and solely responsible for the care and conduct of their own personal device whilst:<ol style="list-style-type: none">1.10.1 at the College or at other College activities; and1.10.2 travelling to and from the College or to and from other College activities.1.11 Students must connect their device to the designated wireless data network supplied by Trinity Lutheran College using their own, individual user account credentials only. Students are not permitted to connect to any other network, wired, wireless or cellular including VPN, hot spots or similar technologies.



POLICY_POL4.6_Bring Your Own Device (BYOD) Policy

	Students are not permitted to bridge the Trinity Lutheran College designated network to any other network.
	<p>2. Teachers</p> <p>2.1 Teachers should encourage and facilitate the use of students' devices in their classes where they deem appropriate. Use of students' own devices in class is, however, at the sole discretion of the teacher.</p> <p>2.2 Teachers should follow standard discipline procedures in case a student fails to bring their device, in the same manner as if a student fails to bring any other required material to class.</p>
	<p>3. Trinity Lutheran College will:</p> <p>3.1. Provide the BYOD Code of Conduct to list the responsibilities and expectations of each student and their families in the BYOD program.</p> <p>3.2. Publish a Device Specification that describes the requirements for devices brought to school pursuant to the BYOD program.</p> <p>3.3. Provide a wireless network with filtered Internet connection to which students may connect their BYOD program device.</p> <p>3.4. Provide support to assist students connect and manage their devices throughout the BYOD program.</p> <p>3.5. Not accept responsibility for loss or damage to, or for maintenance or repair required on a student's own device through any act or omission resulting from the negligence or otherwise of the College, a member of the College staff or of another student.</p> <p>3.6. Not facilitate the student's access to any network or school service should a student's device fail to meet a requirement of the Device Specification. The College may direct a student to cease bringing a device to school which does not meet all the requirements of the Device Specification.</p> <p>3.7. Not loan a College device to students who leave their device at home or forget to charge it overnight.</p> <p>3.8. The College has a limited number of loan devices to provide to students if their device is under repair. All devices loaned to students must be returned by the due date to the ICT Department. Any loss or damage to a College device is the responsibility of the parents of the student.</p>
BREACH OF POLICY	The consequences of any breaches of this policy will be determined by the Principal, or delegate.
RELATED DOCUMENTS	POL4.7_BYOD Code of Conduct Policy POL1.8_Student Code of Conduct Policy BYOD Program Years 5 to 10 Guide My BYOD Code of Conduct Agreement

RECORD OF IMPLEMENTATION

Contact officer	Eloise Beveridge (Principal)
Approved by	Executive leadership 12/10/2020
Ratified by	Trinity Lutheran College Council



POLICY_POL4.6_Bring Your Own Device (BYOD) Policy

Authorization	Trinity Lutheran College Council authorizes this policy for publication and implementation having considered relevant legislation and/or operational requirement of users.
Tracking	Ratified [DATE].
Review Date (3 year cycle or as required by legislation)	2021